



**TIPPET RICHARDSON**  
TRUSTED WORLDWIDE SINCE 1927

**MOVING HOUSEHOLD ITEMS**

**to the**

**UNITED STATES ?**



## Moving to the United States with Tippet Richardson

In today's security conscious world, it has become more difficult for some moving companies to properly handle household relocations to the United States. Homeland Security regulations, complex documentation requirements, ever-changing customs rules, delays at the border, shipment inspections and immigration issues are a fact of life for carriers crossing the border, particularly when there are personal household goods on board their truck. If accompany and its van operators do not have the expertise and experience to deal with these issues, then problems are likely to occur which can cost the customer in terms of delays, extra expense and inconvenience.

Fortunately, Tippet Richardson is one company who has dedicated the time, money and resources necessary to ensure that we have the most-up-to-date information and are in full compliance with all of the regulations and procedures. As a 90-year-old company, we are recognized as the industry "expert" and therefore can be trusted to handle your move to the United States in a smooth and problem free manner.

As the individual (or family) relocating it is also important that you understand that you are responsible for providing the personal documentation required by US Homeland Security/US Border Protection Services to allow your possessions to enter the United States on a duty-free basis. To make this easier for you, we assume the role of your advisor as to what documentation is required and to provide you with contact information needed to obtain it. We will also provide you with copies of the forms required by the authorities and assist you in completing them.

This booklet will provide you basic information about the most common areas of concern along with phone and website contacts for the various government agencies who can respond more directly to your personal situation.

### Documentation Must Be in Order Before Your Shipment Goes on the Moving Van

Before proceeding to the border with your household goods, the mover must pre-advise US Customs about the in-bound shipment. An electronic manifest must be filed in advance. This means that all of your paperwork must be in the mover's possession before a van operator and truck can be assigned to your move. If you are going to the US on a work visa, then it is imperative that you make the necessary arrangements to pick up your visa at least a week before your moving day. This may mean that you will have to make a special trip to US Immigration. If you are planning to pick it up when you leave the country, you will have to schedule a return trip to Canada for your move or make arrangements to have someone present at your residence on your behalf.

Note: Make a photocopy of all forms that you complete/submit to the mover, so you have a record.

# Personal Documentation Requirements

## First Step --- Determining Your Customs Status

The personal documentation required by Homeland Security/US Border Protection Services varies slightly depending on your status. Basically, they fall into four main categories: Returning US Resident; Non-Resident on a Work Visa, a Part-time Seasonal Resident or a US Resident who Inherits Goods from someone in Canada.

### 3299 Declaration for Free Entry of Unaccompanied Articles Form

Regardless of which category you fall into, you will be required to complete a US Department of Homeland Security, "3299 Declaration for Free Entry of Unaccompanied Articles" form. Your Tippet Richardson's moving consultant will provide you with a copy of this form and an instruction sheet to help you complete it properly.

This form allows US Customs and Border Services to clear your shipment at the border without you having to be present. In rare instances, (at their discretion) US Customs and Border Services will place your shipment "in bond". You will then have to appear in person at a customs facility at destination to clear your shipment. If you are not available, the mover will be instructed by Customs to place your shipment in storage at a "bonded warehouse", thus accruing additional charges for you.

## Non-Resident on a Work/ Student/ Investor Visa

- Copy of Your Passport (for main importer who holds the work visa)
- Copy of Your Work/Student/Investor Visa (TN, L1, HB1, HB2, EB2, EB3)

## Returning US Resident

- Copy of your passport (for main importer) or proof of US Status – Citizenship or green card holder
- If you are a green card holder, then you must provide proof of length of time away from US (Letter from employer in Canada, tax records etc.)
- If you are returning to the US with instruments/tools of your trade previously exported from the US, then include copies of previous inventories as proof they entered duty-free
- Sales receipts for major articles purchased while in Canada

## Note: Definition of a Returning Resident

When you are completing your #3299 Form you will notice that you will be asked to check-off whether you are a resident or a non-resident. American citizens who have been out of the country for a temporary period (for less than 3 years and also have maintained US ties [i.e. own property, bank accounts, investments, etc.]) are considered to be a "returning resident". However, if you have been gone for an extensive time (3 or more years) or left the country to marry a Canadian and reside in Canada then you would be considered a "non-resident" for purposes of the #3299 form. Green card holders who have been absent from the US for more than one year must reapply for immigrant status unless an extension has been granted by US immigration.

## Part-Time Seasonal Residents

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- Copy of your passport (main importer)
- Copy of title to home or lease/rental agreement for US property
- Proof of Canadian residency (title to property, tax bill, lease/rental agreement)

## US Resident Who Inherits Goods

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Note: Inherited goods imported by a US resident are only duty free if they meet the following criteria:

- Items are in excess of 100 years old with documentation to prove age or
- Items that come from a family home where US resident grew up

If goods come from a friend or relative that the US resident did not live with at any time, then duty will apply. Generally, it is a very minimal charge. Duty must be paid at the border or clearance point at destination if shipment goes "in bond". Documentation required to clear shipment:

- Proof of US status (Passport or birth certificate for US citizen; passport and permanent resident/green card holder card)
- Proof of residency - State driver's license
- Copy of will or letter from lawyer handling the estate
- Copy of the death certificate
- Detailed listing of items and their current value

NOTE: Information about visas and other immigration matters can be found at: [www.uscis.gov](http://www.uscis.gov)

## Importing a Motor Vehicle

Any motor vehicle that is less than 25 years old and will remain in the United States for more than one year must meet US Department of Transportation (DOT) safety and EPA standards. The following are considered vehicles by the DOT: cars, trucks, buses, multi-purpose vehicles, trailers, motorcycles, mopeds and motorized bicycles.

Vehicles entering the US for the first time must be accompanied by a compliance letter from the original automobile manufacturer (not the dealer) stating that the vehicle meets these standards. Your Tippet Richardson moving consultant can provide you with a telephone number for auto manufacturers or you can go to [www.nhtsa.gov](http://www.nhtsa.gov) and use the "quick links" to find vehicle importation regulations. You should be aware that some manufacturers charge a fee to issue this compliance letter or ask for a copy of your work visa.

When you receive your letter from the manufacturer, read it carefully. If the letter states that your vehicle complies with U.S. FMVSS "except for minor labeling requirements" then you will know that your car is acceptable to the US. If the letter states that the vehicle meets all standards "except for speedometer or headlights" then you will have to have this work done before the car is taken to the US and a copy of the invoice for the replacements must be included in the paperwork presented to Customs. If the letter states that your vehicle meets all standards "except for No. 208 automatic or passive restraint" requirements you will NOT be able to import it on a permanent basis unless it is modified by a registered importer.

The cost for conversion is too expensive to make it worth having it done.

You will also be required to complete a DOT HS-7 form and an EPA 3520-1 form. A copy of these forms is included in this booklet for your convenience.

Vehicles previously exported out of the US and are being re-imported by a “returning US resident” do not require a manufacturer’s letter but do require the HS-7 and EPA 3520-1 forms. You should provide proof that the vehicle was previously registered/plated in the US (State registration card or bill of sale from the dealer).

You should also provide your moving consultant with a copy of your title or ownership documents for the vehicle along with a copy of a valid insurance slip. If your vehicle is “leased” you will also require a letter from the leasing company (on their letterhead) stating that they have given you permission to take the vehicle out of Canada. The year, make, model and VIN number of the vehicle should be referenced in the letter along with a contact name and number for the person who signs the letter.

Former residents who purchased a vehicle less than one year before returning to the US will be required to pay duty on it when it is imported to the US. You can apply our \$400 exemption to it and then they will charge a flat rate of 10% on the next \$1000 of value. The remaining value is dutiable at the rate of 2.5% based on the purchase price or blue book value. Rate of duty is subject to change.

## Registering Your Vehicle in the United States

When your vehicle is delivered to your new home, make sure you ask your van operator to provide you with a copy of the Customs and Border Protection Form #7501

You cannot register/plate your vehicle without it. You should take your copy of the H57 form, EPA form and manufacturer’s letter with you along with the stamped 7501 form, when you go to register your vehicle.

## Wine Collections

Your mover cannot transport more than a few bottles of commercially produced wine or liquor on the moving van along with your household goods. Even that small quantity must be properly packed and then encased in a “Rubbermaid” type of container or heavy-duty plastic to ensure that if a bottle breaks, it doesn’t cause any damage to other goods on the van. However, your moving consultant can make arrangements with a third-party carrier to handle larger quantities and or wine collections that require climatic control service.

From a duty/tax point of view, wine collections are not considered by US Customs and Border Protection to be household goods or personal effects and consequently they are not eligible for duty-free treatment. And because imports of alcohol are subject to state regulations, duty/taxes will apply. Some states will permit you to import up to one case of wine duty-free, but others will not.

US Customs determines the admissibility according to the regulations in the state where the shipment first enters the United States unless it is shipped “in bond” to your final destination. That means you will pay duty/taxes as determined by that state. The paperwork and in certain cases the licensing involved in importing a wine collection is fairly complex and is best left to a Customs Broker who has the necessary experience. A fee will be levied by the broker, but it is well worth it, to ensure that your shipment is not seized by CBP.

For a listing of the state liquor control authorities go to: [www.ttb.gov/wine/control\\_board.shtml](http://www.ttb.gov/wine/control_board.shtml)

## Firearms and/or Ammunition

Including firearms with your household goods shipment can cause delays at the border. Customs must physically inspect the articles to verify the make, model and serial numbers. Please note that Customs will levy a labor charge for this inspection. If the paperwork is not in order, then customs will retain the items in their custody and may require that the owner appear to personally clear the shipment. We highly recommended that you consider using the services of a licensed gun importer, especially if you have more than one or two firearms. An import application must be sent to the U.S. Government, Department of the Treasury, Alcohol, Tobacco and Firearms (ATF) a minimum of 8 weeks in advance of the date when you plan to import these items.

The ATF application applicable to you is dependent on your immigration status.

If you are entering the US on a work visa, you are considered to be a “Non-Immigrant Alien” and should use ATF Form 6 NIA (5330.3D). This permits you to temporarily import these items. They must be exported back to Canada when your work visa expires. You would use the same form if you are a seasonal resident who plans to do some hunting while you are in the United States.

If you are already a “Permanent Resident” (green card holder) or a “Non-Resident US Citizen (someone returning to the US after an absence of more than three years) and are now importing a firearm not previously exported from the United States, then you are required to use ATF Form 6 (5330.3A.)

You can obtain these forms at: [www.atf.gov/forms/5000.htm](http://www.atf.gov/forms/5000.htm)

If you are a returning US citizen who previously exported these firearms out of the US, you do not require an import permit. You will have to provide proof of that prior exportation.

If you are a US Citizen who has been out of the country temporarily (less than 3 years) and purchased these firearms while in Canada, then you too will use ATF form ATF Form 6 (5330.3A).

## Importing Your Family Pets

### Dogs:

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Dogs over the age of three months must be vaccinated against rabies at least 30 days before entering the United States. A valid rabies vaccination certificate should accompany the animal. It should identify the animal by breed, age, color and markings, include the date of vaccination and the expiry date. It must be signed by a licensed veterinarian.

### Cats:

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As a general rule there are no restrictions on bringing domestic cats into the United States providing the animal appears to be in good health. If an inspector wishes, he can insist that the cat(s) be examined by a licensed veterinarian at the owner's expense. There are no vaccination requirements for cats. However, if they are destined for Hawaii, they will have to be quarantined for 30 days.

### Hamsters and Turtles:

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There are no current restrictions on the importation of these types of pets. Only turtles with a shell length of 4” or less are considered to be a “pet”.

## Birds:

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Birds from Canada that have been in the owner's possession for at least 90 days before importation and that are found healthy upon veterinary inspection at one of the ports of entry where veterinarians are stationed are exempt from a 30 day quarantine. You should call ahead to the port where the bird will enter to ensure that they have inspection services available as this is not done at every port.

## Moving to the United States Contact Information

The following is a list of the major US government agencies who can provide additional assistance, specific to your personal situation and/or have forms available for download from their respective websites.

### For Visa Information:

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US Citizenship and Immigration

(785) 330-1048 (automated service only)

[www.uscis.gov](http://www.uscis.gov)

Note: Contact your nearest US consulate for more personal service. To find a listing of the consulates in Canada go to: [www.amcits.com/consultates.asp](http://www.amcits.com/consultates.asp)

### For Customs Information:

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US Customs and Border

Protection (703) 526-4200

[www.cbp.gov](http://www.cbp.gov)

Click on "Forms, Publications or Answers"

### For Motor Vehicle Importation:

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National Highway Traffic Safety Association/Department of

Transportation (202) 366-4000 or 1-888-327-4236

[www.nhtsa.gov](http://www.nhtsa.gov)

Use the "Quick Links" and choose "vehicle importation regulations"

Environmental Protection Agency (EPA)

(734) 214-4100

[www.epa.gov/otaq/imports](http://www.epa.gov/otaq/imports)

## For Firearms Importation

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Department of Alcohol, Tobacco and Firearms (ATF)

(202) 927-7777

[www.atf.treas.gov](http://www.atf.treas.gov)

## For General Questions

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Tippet Richardson

416 292 4555

[bmathieu@tr1927.com](mailto:bmathieu@tr1927.com)





## How to fill out your U.S. Customs Form 3299

(Declaration for Free Entry of Unaccompanied Articles)

Please note the meaning of certain words used in the form:

IMPORTER:	Yourself
RESIDENT:	American citizen
NON-RESIDENT:	Any citizen from a country other than the U.S.
HOUSEHOLD GOODS:	Furniture & household goods, except personal effects
PERSONAL EFFECTS:	Clothing, jewelry, photographic equipment, tape recorders, stereo components, vehicles, etc.
FOREIGN:	Not American

The declaration is divided into seven parts; some are to be left blank according to the following instructions.

PART I-	Box 1:	Your name
	Box 2:	Your birth date
	Box 3:	Date of your arrival in the U.S. Remember: your US Customs form 3299 is not valid until your arrival in the US-so plan your arrival to coincide with the arrival of your shipment.
	Box 4:	US address and/or contact phone number
	Box 5:	Name of airport where you cleared Customs in US
	Box 6:	Name of airline and flight number you will enter the US on
	Box 7:	First names of accompanying household members and relation to you
	Box 8:	Leave blank
PART II-	Box 9:	"X" appropriate box
	Box 10:	"X" one

-If you are a resident of the US, enter your social security number and passport number

-If you are a non-resident, indicate your passport number, visa number, and type of visa you are entering the US on

PART III- Leave blank

PART IV- "X" appropriate boxes-bearing in mind special meaning of the terms "household goods" and "personal effects"

On the back of the form (item D: "List of Articles") provide the following (you may use additional sheet of paper):

- List of personal effects, with US dollar amount paid and date of purchase
- List of all furniture purchased less than a year prior to personal departure; also indicate US dollar amount and date of purchase for each item
- List of alcoholic beverages, showing number of bottles, size of bottles (fifth, quart, etc.), value per bottle, type of alcoholic beverages, alcohol content on wine and champagne, and proof on hard liquor

**These articles are subject to customs duties, taxes and supplementary entry fees.**

PART V- Leave blank

PART VI- "X" B - Importer's signature and today's date

PART VII- Leave blank

**DECLARATION FOR FREE ENTRY OF UNACCOMPANIED ARTICLES**

19 CFR 148.6, 148.52, 148.53, 148.77

**PAPERWORK REDUCTION ACT NOTICE:** This request is in accordance with the Paperwork Reduction Act. We ask for the information in order to carry out the laws and regulations administered by the CBP. These regulations and forms apply to importers to ensure that they are complying with the law and to allow us to figure, collect, or refund the right amount of duty and tax. It is mandatory. The estimated average burden associated with this collection of information is 10 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Bureau of Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1651-0014), Washington, DC 20503.

**PART I -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES** (Please consult with the CBP official for additional information or assistance. REMEMBER--All of your statements are subject to verification. False declarations or failure to declare articles could result in penalties.)

1. IMPORTER'S NAME (Last, first and middle)		2. IMPORTER'S DATE OF BIRTH	3. IMPORTER'S DATE OF ARRIVAL
4. IMPORTER'S U.S. ADDRESS		5. IMPORTER'S PORT OF ARRIVAL	
		6. NAME OF ARRIVING VESSEL CARRIER AND FLIGHT/TRAIN	
7. NAME(S) OF ACCOMPANYING HOUSEHOLD MEMBERS (wife, husband, minor children, etc.)			

8. THE ARTICLES FOR WHICH FREE ENTRY IS CLAIMED BELONG TO ME AND/OR MY FAMILY AND WERE IMPORTED	A. DATE	B. NAME OF VESSEL/CARRIER	C. FROM (Country)	D. B/L OR AWB OR I.T. NO.
E. NUMBER AND KINDS OF CONTAINERS	F. MARKS AND NUMBERS			

**PART II -- TO BE COMPLETED BY ALL PERSONS EXCEPT U.S. PERSONNEL AND EVACUEES**

9. RESIDENCY ("X" appropriate box) I declare that my place of residence abroad <input type="checkbox"/> is <input type="checkbox"/> was <input type="checkbox"/>	A. NAME OF COUNTRY	B. LENGTH OF TIME Yr. Mo.
C. RESIDENCY STATUS UPON MY/OUR ARRIVAL ("X" One) <input type="checkbox"/> (1) Returning resident of the U.S. <input type="checkbox"/> (2) Nonresident:	a. Emigrating to the U.S. <input type="checkbox"/>	b. Visiting the U.S. <input type="checkbox"/>

10. STATEMENT(S) OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES  
I the undersigned further declare that ("X" all applicable items and submit packing list):

**A. Applicable to RESIDENT AND NONRESIDENT**

- (1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)
- (2) All instruments, implements, or tools of trade, occupation or employment, and all professional books for which free entry is sought were taken abroad by me or for my account or I am an emigrant who owned and used them abroad. (9804.00.10, 9804.00.15, HTSUSA)

**B. Applicable to RESIDENT ONLY**

- All personal effects for which free entry is sought were taken abroad by me or for my account. (9804.00.45, HTSUSA)

**C. Applicable to NONRESIDENT ONLY**

- (1) All articles of apparel, personal adornment, toiletries and similar personal effects for which free entry is sought were actually owned by me and in the possession of myself, or those members of my family who accompanied me, at the time of departure to the United States and that they are appropriate and are intended for our personal use and not for any other person nor for sale. (9804.00.20 HTSUSA)
- (2) Any vehicles, trailers, bicycles or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of articles as are appropriate to my personal use of the conveyance. (9804.00.35, HTSUSA)

**PART III -- TO BE COMPLETED BY U.S. PERSONNEL AND EVACUEES ONLY**

I, the undersigned, the owner, importer, or agent of the importer of the personal and household effects for which free entry is claimed, hereby certify that they were in direct personal possession of the importer, or of a member of the importer's family residing with the importer, while abroad, and that they were imported into the United States because of the termination of assignment to extended duty (as defined in section 148.74(d) of the Customs Regulations) at a post or station outside the United States and the CBP Territory of the United States, or because of Government orders or instructions evacuating the importer to the United States; and that they are not imported for sale or for the account of any other person and that they do not include any alcoholic beverages or cigars. Free entry for these effects is claimed under Subheading No. 9805.00.50, Harmonized Tariff Schedule of the United States.

1. DATE OF IMPORTER'S LAST DEPARTURE FROM THE U.S.	2. A COPY OF THE IMPORTER'S TRAVEL ORDERS IS ATTACHED AND THE ORDERS WERE ISSUED ON:
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**PART IV -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES** (Certain articles may be subject to duty and/or other requirements and must be specifically declared herein. Please check all applicable items and list them separately in item D on the reverse.)

**A. For U.S. Personnel, Evacuees, Residents and Non-Residents**

- (1) Articles for the account of other persons.  (2) Articles for sale or commercial use.
- (3) Firearms and/or ammunition.  (4) Alcoholic articles of all types or tobacco products.
- (5) Fruits, plants, seeds,  (6) Fish, wildlife, animal

**B. For Residents and Non-Residents ONLY**

- (7) Foreign household effects acquired abroad and used less than one year.  (8) Foreign household effects acquired abroad and used more than one year.

**C. For Resident ONLY**

- (9) Personal effects acquired abroad.

meats, or birds.

products thereof.

(10) Foreign made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to CBP.

(11) Articles taken abroad for which alterations or repairs were performed abroad.

**D. LIST OF ARTICLES**

(1) ITEM NUMBER CHECKED IN PART IV, A., B., C.	(2) DESCRIPTION OF MERCHANDISE	(3) VALUE OR COST OF REPAIRS	(4) FOREIGN MERCHANDISE TAKEN ABROAD THIS TRIP: <i>State where in the U.S. the foreign merchandise was acquired or when and where it was previously declared to CBP.</i>

**PART V -- CARRIER'S CERTIFICATE AND RELEASE ORDER**

The undersigned carrier, to whom of upon whose order the articles described in PART I, 8., must be released, hereby certifies that the person named in Part I, 1., is the owner or consignee of such articles within the purview of section 484(h), Tariff Act of 1930.

In accordance with the provisions of section 484(h), Tariff Act of 1930, authority is hereby given to release the articles to such consignee.

1. NAME OF CARRIER	2. SIGNATURE OF AGENT (Print and sign) <span style="float: right;">Date</span>
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**PART VI -- CERTIFICATION TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY**

I, the undersigned, certify that this declaration is correct and complete.

1. "X" One <input type="checkbox"/> A. Authorized Agent* (From facts obtained from the importer) <span style="margin-left: 200px;"><input type="checkbox"/> B. Importer</span>	
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2. SIGNATURE	3. DATE
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\*An Authorized Agent is defined as a person who has actual knowledge of the facts and who is specifically empowered under a power of attorney to execute this declaration (see 19 CFR 141.19, 141.32, 141.33).

<b>PART VII -- CBP USE ONLY</b> (Inspected and Released)	1. SIGNATURE OF CBP OFFICIAL	2. DATE
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## How To Fill Out Your

### Supplemental Declaration for Unaccompanied Personal and Household Effects

- Numbers 1 through 14 **must** be completed by you, and should be self-explanatory.
- Numbers 15 and 16 - Leave Blank (these will be filled out by the broker or an authorized agent).
- Number 17 - Select: Importer.
- Number 18 - Date and sign.

**NOTE:** This form **must** be completed along with Customs Form 3299 and submitted to our representative at origin at time of pickup of your household effects.

POWER OF ATTORNEY

Department of the Treasury
U.S. Customs Service
19 CFR 141.32

- Check appropriate box:
[ ] Individual
[ ] Partnership
[ ] Corporation
[ ] Sole Proprietorship

KNOW ALL MEN BY THESE PRESENTS: That,

a corporation doing business under the laws of the State of \_\_\_\_\_
doing business as \_\_\_\_\_ residing at \_\_\_\_\_
having an office and place of business at \_\_\_\_\_, hereby constitutes and appoints each of
the following persons \_\_\_\_\_
(Give Full Name of each agent designated)

as a true and lawful agent and attorney of the grantor named
above for and in the name, place, and stead of said grantor
from this date and in Customs Port \_\_\_\_\_
and in no other name, to make, endorse, sign, declare, or swear
to any entry, withdrawal, declaration, certificate, bill of lading,
or other document required by law or regulation in connection
with the importation, transportation, or exportation of any
merchandise shipped or consigned by or to said grantor; to
perform any act or condition which may be required by law or
regulation in connection with such merchandise; to receive any
merchandise deliverable to said grantor;

To make endorsements on bills of lading conferring
authority to make entry and collect drawback, and to make, sign,
declare, or swear to any statement, supplemental statement,
schedule, supplemental schedule, certificate of delivery,
certificate of manufacture, certificate of manufacture and
delivery, abstract of manufacture records, declaration of
proprietor on drawback entry, declaration of exporter on
drawback entry, or any other affidavit or document which may
be required by law or regulation for drawback purposes,
regardless of whether such bill of lading, sworn statement,
schedule, certificate, abstract, declaration, or other affidavit or
document is intended for filing in said port or in any other
customs port;

To sign, seal and deliver for and as the act of said
grantor any bond required by law or regulation in connection
with the entry or withdrawal of imported merchandise or
merchandise exported with or without benefit of drawback, or
in connection with the entry, clearance, lading, unlading or

navigation of any vessel or other means of conveyance owned
or operated by said grantor, and any and all bonds which may
be voluntarily given and accepted under applicable laws and
regulations, consignee's and owner's declarations provided for
in a section 485, Tariff Act of 1930, as amended, or affidavits in
connection with the entry of merchandise;

To sign and swear to any document and to perform any act
that may be necessary or required by law or regulation in
connection with the entering, clearing, lading, unlading, or
operation of any vessel or other means of conveyance owned or
operated by said grantor;

And generally to transact at the customhouses in said port
any and all customs business, including making, signing, and
filing of protests under section 514 of the Tariff Act of 1930, in
which said grantor is or may be concerned or interested and
which may properly be transacted or performed by an agent and
attorney, giving to said agent and attorney full power and
authority to do anything whatever requisite and necessary to be
done in the premises as fully as said grantor could do if present
and acting, hereby ratifying and confirming all that the said agent
and attorney shall lawfully do by virtue of these presents; the
foregoing power of attorney to remain in full force and
effect until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, or
until notice of revocation in writing is duly given to and
received by the Port Director of Customs of the port aforesaid.
If the donor of this power of attorney is a partnership, the said
power shall in no case have any force or effect after the
expiration of 2 years from the date of its receipt in the office of
the Port Director of Customs of the said port.

IN WITNESS WHEREOF, the said \_\_\_\_\_
has caused these presents to be sealed and signed: (Signature) \_\_\_\_\_
(Capacity) \_\_\_\_\_ (Date) \_\_\_\_\_
WITNESS: \_\_\_\_\_

TREASURY DEPARTMENT  
U.S. CUSTOMS SERVICE

SUPPLEMENTAL DECLARATION FOR  
UNACCOMPANIED PERSONAL AND HOUSEHOLD EFFECTS

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1. OWNER OF HOUSEHOLD GOODS  
(Last name, first and middle)

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2. DATE OF BIRTH

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3. CITIZENSHIP

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4. PASSPORT (Country and number)

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5. SOCIAL SECURITY NO.

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6. RESIDENT ALIEN NO.

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7. U.S. ADDRESS

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10. EMPLOYER

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11. POSITION WITH COMPANY

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8. FOREIGN ADDRESS

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12. LENGTH OF EMPLOYMENT

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9. REASON FOR MOVING

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13. NATURE OF BUSINESS

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NAME AND TELEPHONE OF COMPANY OFFICIAL  
14. WHO CAN VERIFY ABOVE INFORMATION

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NAME AND ADDRESS OF FREIGHT FORWARDERS,  
15. PACKERS AND SHIPPING AGENTS

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SHIPMENT ITINERARY  
16. PACKERS AND SHIPPING AGENTS

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17. CERTIFICATION      A. Authorization Agent      B. Importer      (check one)

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18. SIGNATURE

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US Department of Transportation  
**National Highway Traffic Safety Administration**

# — DECLARATION —

## Importation of Motor Vehicles and Motor Vehicle Equipment Subject to Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards

OMB No. 2127-0002  
 Public Law 100—562,  
 15 USC 301

PORT OF ENTRY	CUSTOMS PORT CODE	CUSTOMS ENTRY NO	ENTRY DATE
MAKE OF VEHICLE	MODEL	YEAR	VEHICLE IDENTIFICATION NUMBER (VIN)
REGISTERED IMPORTER NAME AND NHTSA REGISTRATION NUMBER <i>(Required when Box 3 is checked)</i>			VEHICLE ELIGIBILITY NO. <i>(Box 3)</i>
DESCRIPTION OF MERCHANDISE IF MOTOR VEHICLE EQUIPMENT			

- 1. The vehicle is 25 or more years old or the equipment item was manufactured on a date when no applicable Federal Motor Vehicle Safety, or Theft Prevention Standard was in effect. [591.5(i)]
- 2A. The vehicle, chassis-cab or equipment item conforms with all applicable Federal Motor Vehicle Safety Standards (or the vehicle does not conform solely because readily attachable equipment items which will be attached to it before it is offered for sale to the first purchaser for purposes other than resale are not attached), and Bumper and Theft Prevention Standards, and bears a certification label or tag to that effect permanently affixed by the original manufacturer to the vehicle or chassis-cab, or affixed by the manufacturer to the equipment item or its delivery container in accordance with applicable National Highway Traffic Safety Administration (NHTSA) regulations [591.5(b)]; or  
**Attachment:** For chassis-cab entry, see Box 9.
- 2B. The vehicle conforms with all applicable Federal Motor Vehicle Safety Standards of Canada and the United States except for minor labeling requirements, and I am importing it for personal use.  
**Attachment:** Copy of manufacturer's confirmation letter.
- 3. The vehicle does not conform with all applicable Federal Motor Vehicle Safety and Bumper Standards, but does conform with applicable Federal Theft Prevention Standards, but I am eligible to import it because NHTSA has determined that the model and model year of the vehicle to be imported is eligible for importation into the United States and I have furnished a bond, which is attached to this declaration, in an amount equal to 150 percent of the entered value of the vehicle as determined by the Secretary of the Treasury. If the Administrator of NHTSA determines that the vehicle has not been brought into compliance with all such standards within 120 days after importation, then I state that I will deliver such vehicle to the Secretary of the Treasury for export, or abandon it to the United States [591.8]; and that
  - a. I have registered with NHTSA pursuant to 49 CFR Part 592 and such registration has not been revoked or suspended; or
  - b. I have executed a contract or other agreement, which is attached to this declaration, with an importer who has registered with NHTSA and whose registration has not been suspended or revoked. [591.5(f)]**Attachments:** Copy of DOT Bond; and  
 Copy of Contract with a Registered Importer, if applicable.
- 4. The vehicle or equipment does not comply with all applicable Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards, but is intended solely for export and is labeled for export on the vehicle or equipment item, and the outside of any container of the vehicle or equipment item bears a label or tag to that effect. [591.5(c)]
- 5. The vehicle or equipment does not comply with all applicable Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards, but I am eligible to import it because:
  - a. I am a nonresident of the United States and the vehicle is registered in a country other than the United States;
  - b. I am temporarily importing the vehicle for personal use for a period not to exceed 1 year, and will not sell it during that time; **and**
  - c. I will export it not later than the end of 1 year after entry, and the declaration contains my passport number and country of issue. [591.5(d)]
  - d. Passport No. \_\_\_\_\_ Country of Issue \_\_\_\_\_
- 6. The vehicle does not conform with all applicable Federal Motor Vehicle Safety Standards, but I am eligible to import it because:
  - a. I am a member of the foreign government on assignment in the United States, or a member of the Secretariat of a public international organization so designated under the International Organizations Immunities Act, and within the class of persons for who free entry of motor vehicle has been authorized by the Department of State;
  - b. I am importing the motor vehicle on a temporary basis for my personal use, and will register it through the Office of Foreign Missions of the Department of State;
  - c. I will not sell the vehicle to any person in the United States, other than a person eligible to import a vehicle under this paragraph;
  - d. I will obtain from the Office of Foreign Missions of the State Department, before departing the United States at the conclusion of a tour of duty, an ownership title to the vehicle good for export only; **and**
  - e. I have attached a copy of my official orders. [591.5(h)(1)]**Attachment:** Copy of Official Orders.
- 7. The vehicle or equipment does not comply with all Federal Motor Vehicle Safety and Bumper Standards, but is being imported solely for the purpose of research, investigations, show or display, demonstrations or training, or competitive racing events, and I state that I will comply with the applicable restrictions on importers of such merchandise [591.7] and I will provide the Administrator with documentary proof of export or destructions not later than 30 days following the end of the period for which the vehicle has been admitted into the United States. [591.5(j)]  
**Attachment:**
  - a. Copy of NHTSA permission letter if the importer is not an original manufacturer of motor vehicles (or a wholly owned subsidiary thereof) that are certified to comply with all applicable Federal Motor Vehicle Safety Standards (FMVSS). Use on the public roads must be authorized specifically. [591.6(f)(1) or (2)];
  - b. Importer's statement describing the use to be made of the vehicle or equipment item if the importer is an original manufacturer of motor vehicles (or a wholly owned subsidiary thereof) that are certified to comply with all applicable FMVSS. If use on the public roads is an integral part of the purpose for which the vehicle or equipment item is imported, the statement shall describe the purpose which makes such use necessary, state the estimated period of time during which use of the vehicle or equipment item on the public roads is necessary, and state the intended means of final disposition (and disposition date) of the vehicle or equipment item after completion of the purpose for which it is imported. [591.6(f)(3)]
- 8. This vehicle was not manufactured primarily for use on the public roads and thus is not a motor vehicle subject to the Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards or the equipment item is not a system, part, or component of a motor vehicle and thus is not an item of motor vehicle equipment subject to the Federal Motor Vehicle Safety Standards. [591.5(a)]  
**Attachment:** Importer's substantiating statement. [591.6(a)]
- 9. The vehicle or equipment item requires further manufacturing operations to perform its intended function, other than the addition of readily attachable equipment items such as mirrors, wipers, or tire and rim assemblies, or minor finishing operations such as painting, and any part of such vehicle that is required to be marked by Part 541 of this chapter is marked in accordance with that part. [591.5(e)]  
**Attachment:** Statement issued by the manufacturer of the incomplete vehicle, chassis-cab or equipment item which indicates the applicable Federal Motor Vehicle Safety Standard(s) with which the vehicle or equipment item is not in compliance, and which describes the further manufacturing required. [591.6(b)]
- 10. Reserved
- 11. The equipment item is subject to the Theft Prevention Standard and is marked in accordance with the requirements of 49 CFR 541. [591.5(k)]
- 12. The vehicle does not conform with all applicable Federal Motor Vehicle Safety Standards, but I am eligible to import it because:
  - a. I am a member of the armed forces of a foreign country on assignment in the United States;
  - b. I am importing the vehicle on a temporary basis, and for my personal use;
  - c. I will not sell the vehicle to any person in the United States;
  - d. I will export the vehicle upon departing the United States at the conclusion of a tour of duty; **and**
  - e. I have attached a copy of my official orders. [591.5(h)(2)]**Attachment:** Copy of Official Orders.

NAME OF IMPORTER <i>(Please type)</i>	IMPORTER'S ADDRESS <i>(Street, City, State, Zip Code)</i>	
NAME OF DECLARANT <i>(Please type)</i>	DECLARANT'S ADDRESS <i>(Street, City, State, Zip Code)</i>	
DECLARANT'S CAPACITY	DECLARANT'S SIGNATURE	DATE SIGNED



## PRIVACY ACT OF 1974 COMPLIANCE INFORMATION

The following information is provided in accordance with 5 U.S.C. 552a(e)(3) and applies to this form. The information required on this form is required by 49 U.S.C. 301 et seq., 325 and 331. This information is used by the U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA) to monitor the importation of motor vehicles and motor vehicle equipment to ensure compliance with Federal Motor Vehicle Safety Standards, Bumper Standards, and Theft Prevention Standards. The records may be routinely used by the cited agencies, the Environmental Protection Agency, and State Divisions of Motor Vehicles. In instances of alleged fraud, records may be used by law enforcement agencies. Failure to provide the required information will result in the refusal of entry of the vehicle(s) or equipment into the United States. Any person knowingly making a false declaration is subject to a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 1001).



**United States Environmental Protection Agency Declaration Form**

**Importation of Motor Vehicles and Motor Vehicle Engines Subject to Federal Air Pollution Regulations**

U.S. E.P.A., Compliance & Innovative Strategies Division, 2000 Traverwood Drive, Ann Arbor, MI 48105 [http://www.epa.gov/otaq/imp\\_orts](http://www.epa.gov/otaq/imp_orts) Phone (734) 214-4100; Fax (734) 214-4676.

This form must be submitted to the U.S. Customs and Border Protection (Customs) ([42 USC 7522, 7601](#); [19 CFR 12.73](#)) for each motor vehicle (including motorcycles, disassembled vehicles, kit cars, light-duty vehicle/motorcycle engines) imported into the U.S., except that this form is not required for motor vehicles that are imported by their original manufacturer and are new and are covered by an EPA certificate of conformity and bear an EPA emission control label. One form per shipment may be used, with attachments including all information required to fully describe each vehicle or engine as below. Check the box below indicating the provisions under which you are importing this vehicle or engine. Off road vehicles/engines and heavy-duty engines must use form 3520-21. Note: Although only imports using codes G, I, K, L, M-3, and O require specific written authorization from EPA, Customs may request EPA review of importer documentation and eligibility for any import using this form. A nonconforming vehicle that is ineligible for the exemptions or exclusions listed below, must be imported through an independent commercial importer (ICI) under codes A, C, J, or Z. For codes A, C, J, and Z, EPA does not authorize the release to the vehicle owner.

**Penalties:** Any person who knowingly makes any false or fraudulent statement, or omits or conceals a material fact can be fined up to \$270,000 or imprisoned for up to 5 years, or both ([18 USC 1001](#)). Any person who improperly imports a motor vehicle (including a motorcycle) or engine may be fined up to \$32,500 per vehicle or engine ([42 USC 7524](#)), and may be subject to forfeiture of the entire importation bond, if applicable ([40 CFR 85.1513](#)), and the U.S. Customs Service may seize the vehicle or engine ([19 CFR 162.21](#)).

**Description and Declaration of Motor Vehicle or Motor Vehicle Engine (Note: Heavy-duty Engines must use form [3520-21](#))**

1. Port code:	2. Entry date:	3. Customs entry number:	4. Vehicle Identification Number (VIN), or engine serial number:
5. Manufacture date (mo/yr):	6. Manufacturer (make):	7. Model:	
8. ICI imports only, codes A, C, J, Z - EPA certificate no., model year and expiration date of applicable certificate:			

**Names, Addresses, and Telephone Numbers of Relevant Parties**

**Certification:** I certify that I have read and understand the purpose of this form, the penalties for falsely declaring information, or for providing misleading information, or for concealing a material fact. The information I have provided is correct, and all required attachments are appended to this form. I authorize EPA Enforcement Officers to conduct inspections or testing permitted by the Clean Air Act. I am the owner, importer, or agent for the owner or importer.

9. Importer (code B: must be certificate holder or their agent for shipments of new vehicles prior to introduction into commerce; codes A, C, J, Z: must be <u>ICI</u> ):	10. Owner:	11. Storage location:	12. Signature:
			13. Date:
			14. Name, company and phone (type or print):

**U.S. conforming and "identical" vehicles**

- G code B - U.S. certified** - unmodified vehicle bearing a U.S. EPA emission control label in engine compartment (or on motorcycle frame) in English.
- G code F - U.S. certified, catalyst restoration** - U.S. certified vehicle as described above, except that the catalyst, oxygen sensors or fuel filler neck restrictor were removed or damaged. The importer attests that the catalyst and oxygen sensors and fuel filler neck restrictor, as applicable, will be re-installed or replaced after importation. If leaded gasoline was used, the importer attests that after importation (1) the fuel tank will be drained and refilled with unleaded gasoline, (2) the catalyst and oxygen sensors, if they were left on the vehicle during use of the leaded gasoline, will be replaced, and (3) the fuel filler neck restrictor will be checked and replaced as necessary. No bond or EPA approval is required.
- G code EE - identical in all material respects to a U.S. certified version** - either 1) **Canadian** vehicle (proof required e.g. Canadian emission control label, registration or title, or letter from the U.S. or Canadian manufacturer representative on letterhead verifying manufacture for sale in Canada) on EPA list of Canadian "identical" models, or 2) **vehicle from any country** with letter attached to this form from the manufacturer's U.S. representative on letterhead (not a dealer or mechanic) stating that the vehicle is identical to a U.S. EPA certified version with respect to emissions. The importer attests that vehicle is being imported for purposes other than resale or lease. For import of "identical" Canadian vehicles for resale, use **code FF**.
- G code FF - Canadian "identical" models imported for resale or lease** - Canadian vehicle as described above appearing on [EPA list of Canadian "identical" models](#), imported for resale or lease. The importer attests that the importer will satisfy applicable labeling, warranty and CAFE requirements as specified by EPA.

**EPA exempted vehicles**

- G code M - miscellaneous exemption**, either 1) **Canadian** vehicle as described above (proof required) and the importer is either permanently emigrating to the U.S. or will reside in the U.S. for greater than one year under a worker or student visa, or 2) Canadian vehicle received by U.S. resident through inheritance, or 3) EPA hardship letter based on unforeseen and extraordinary circumstances is attached to this form.
- G code E - vehicle at least 21 years old** (calendar year of manufacture subtracted from year of importation) and in original unmodified configuration is either exempted or excluded from EPA emission requirements, depending on age. Vehicles at least 21 years old with replacement engines are not eligible for this exemption unless they contain equivalent or newer EPA certified engines. Customs may require proof of vehicle age.



### Excluded vehicles

**G code L - racing vehicle** as determined by EPA and may not be registered or licensed for use on or operated on public roads or highways ([40 CFR 85.1511\(e\)](#)). **EPA letter of approval must be attached to this form.**

**G code U -2005 model year (or older) motorcycle, scooter or moped** with engine displacement less than 50cc and with rated speed greater than 5000 rpm. This exclusion cannot be used for 2006 model year vehicles imported prior to January 1, 2006.

**G code W - non-chassis-mounted engine** to be used in a light-duty vehicle or light-duty truck or motorcycle which is currently covered by an EPA certificate or will be covered by an EPA certificate prior to introduction into commerce.

**G code Y - unregulated fuel** - a vehicle that: (1) for model years earlier than 1991 operates on fuel other than gasoline or diesel fuel, or (2) for 1991- 1996 model years operates on fuel other than gasoline or diesel or methanol fuel, or (3) for 1997 and later model years operates on fuel other than gasoline or diesel or methanol or ethanol or compressed natural gas (CNG) or liquid petroleum gas (LPG), including propane. This exemption does not apply to 2004 and later model year vehicles, except for fuel cell and pure electric vehicles.

### Temporary imports

**G code G** - imported for **repair or alteration** in accordance with [40 CFR 85.1511\(b\)\(1\)](#). May not be registered or licensed for use on, or operated on public roads or highways, or sold or leased in the U.S. **Customs bond required.** EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.

**G code I** - imported for **testing** purposes in accordance with [40 CFR 85.1511\(b\)\(2\)](#). May not be registered or licensed for use on or operated on public roads or highways (except operation that is integral to the purpose of the testing program) or sold or leased in the U.S. **Customs bond required.** EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.

**G code K** - imported for **display** (solely for public or business purposes, and not for private purposes or U.S. market sales promotions) in accordance with [40 CFR 85.1511\(b\)\(4\)](#). May not be registered or licensed for use on or operated on public roads or highways (except operation that is integral to the purpose of the display) or sold or leased in the U.S. **Customs bond required.** EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.

**G code N** - imported for up to one year by member of the armed forces or personnel of a foreign government on assignment to the U.S., for whom free entry has been authorized in writing by the U.S. Department of State, or a member of the armed forces of a foreign country with official orders for duty in the U.S.

**G code O** - imported by nonresident for personal use by an individual for a period up to a year. EPA letter of approval must be attached to this form.

### Independent commercial importer (ICI) imports

**G code A** - imported by an ICI for modifications in accordance with a valid EPA certificate of conformity issued for the specific make, model, and model year in accordance with [40 CFR 85.1505](#).

**G code C** - imported by an ICI for modification and testing in accordance with [40 CFR 85.1509](#). Vehicle must be at least 6 years old.

**G code J** - imported by an ICI for the purpose of pre-certification testing in order to obtain an EPA certificate of conformity. No EPA approval is required. The ICI has 180 days to obtain a certificate or export ([40 CFR 85.1511\(b\)\(3\)](#)). **Customs bond required.**

**G code Z** - imported by an ICI for the purpose of modifying to be identical to an original equipment manufacturer (OEM) certified version in accordance with written instructions from the OEM that are specific to the vehicle being imported.

### OEM imports

**G code H** - imported, owned, and controlled directly by an original equipment manufacturer (OEM) on EPA list of OEM certificate holders provided to Customs, for research, development or testing purposes in accordance with [40 CFR 85.1706](#). This is a temporary exemption without time limit. If the vehicle is subsequently covered by an applicable EPA certificate of conformity, it is released from the restrictions of this exemption.

**G code Q** - imported, owned, and controlled directly by an original equipment manufacturer (OEM) on EPA list of OEM certificate holders provided to Customs, for storage pending receipt of the applicable EPA certificate of conformity, which is pending and imminent. Use of this code is no longer permitted once EPA has issued the applicable certificate of conformity.

### U.S. Department of Transportation Requirements

**Note:** Importers of vehicles that are primarily manufactured for use on public roads must also file an [HS-7](#) Declaration form to identify the basis for the vehicle's admission under the laws administered by the U.S. Department of Transportation. For more information, see [www.nhtsa.dot.gov/cars/rules/import/](http://www.nhtsa.dot.gov/cars/rules/import/).

### Paperwork Reduction Act Notice

This information is collected to ensure that motor vehicles and engines imported into the U.S. conform with applicable emission requirements. Responses to this collection are mandatory (40 CFR 85.1501 et seq., and Clean Air Act Sections 203 and 208). Information submitted to the Agency under a claim of confidentiality will be safeguarded according to policies set forth in Title 40, Chapter 1, Part 2, Subpart B. The public reporting and recordkeeping burden for this collection of information is estimated to average 30 minutes per response. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

**DEPARTMENT OF THE TREASURY**  
**BUREAU OF ALCOHOL, TOBACCO AND FIREARMS**  
**APPLICATION AND PERMIT FOR IMPORTATION OF FIREARMS,**  
**AMMUNITION AND IMPLEMENTS OF WAR**  
**NOT FOR USE BY MEMBERS OF THE UNITED STATES ARMED FORCES**  
*(Submit in triplicate)*

**INSTRUCTION SHEET FOR ATF F 6 PART I (5330.3A)**  
*(Detach this instruction sheet before submitting your application)*

**PAPERWORK REDUCTION ACT NOTICE**

This request is in accordance with the Paperwork Reduction Act of 1995. The purpose of this information collection is to allow ATF to determine if the article(s) described on the application qualifies for importation by the importer, and to serve as the authorization for the importer. This information is mandatory (18 U.S.C. 925(d), 26 U.S.C. 5844, 22 U.S.C. 2778).

The estimated average burden associated with this collection of information is 30 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to Reports Management Officer, Document Services Branch, Bureau of Alcohol, Tobacco and Firearms, Washington, DC 20226.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

**GENERAL INFORMATION**

1. An approved ATF F 6 - Part I (5330.3A) is required to import firearms, ammunition, and implements of war into the United States or any possession thereof, except for certain exempt importations prescribed in 27 CFR parts 47, 178 and 179. A military member of the U.S. Armed Forces who is on active duty outside the U.S., or who has been on active duty outside the U.S. during the 60-day period immediately preceded the intended importation, should complete ATF F 6 - Part II (5330.3B) to import sporting type firearms or ammunition for his personal use.
2. Any person engaged in the business of importing firearms or ammunition for resale must be licensed as an importer under the Gun Control Act of 1968 and, if he is importing firearms, ammunition, firearms parts or implements of war (*other than sporting shotguns, shotgun shells, or shotgun parts*) he must also be registered as an importer under the Arms Export Control Act of 1976. No permit to import such articles for resale will be issued until the importer is properly licensed and registered.
3. A Federal firearms licensee, other than an importer, may make an occasional importation of sporting firearms or ammunition (*excluding surplus military*) for himself or an unlicensed person in the licensee's State, provided that the firearms and ammunition are intended for personal use of the person for whom imported and not for resale. ATF F 6 - Part I (5330.3A) is used to obtain approval for such importation.
4. A permit is not required for a firearm or ammunition brought into the United States or any possession thereof by any person who can establish to the satisfaction of Customs that such firearm or ammunition was previously taken out of the United States or any possession thereof by such person.
5. A permit is not required for the return of a repaired firearm, or replacement firearm of the same kind and type, to the person in the United States who sent the defective firearm out of the United States for repair.
6. A nonimmigrant alien entering the U.S. temporarily may submit this application to import his personally owned firearms and ammunition. The nonimmigrant alien must attach documentation to the application (*e.g., hunting license or permit lawfully issued in the United States; waiver*) establishing he falls within an exception to or has obtained a

waiver from the prohibition on nonimmigrant aliens possessing or receiving firearms. If the application is otherwise in order, the application (*permit*) will be approved on the conditions that it is not unlawful for the individual to possess the firearms and ammunition in the States in which he travels and that the firearms and ammunition will not be disposed of in the United States but taken out of the United States when the individual departs.

7. A nonlicensed person may submit this application to import his personally owned ammunition (*not firearms*) into the U.S. for his personal use and not for resale.
8. A nonresident U.S. citizen returning to the United States or a nonresident alien immigrating to the United States, from a permanent residence outside of the United States may complete and forward the enclosed ATF F 6 Part I permit application without having to utilize the services of a federally licensed firearms dealer. The nonresident should include a statement, either on the application form or on an attached sheet, that the firearms are being imported for his personal use and not for resale and that he is a nonresident U.S. citizen returning to the United States, or is a nonresident alien immigrating to the United States. The firearms must accompany the nonresident on entry into the United States, since once he is in the United States, and has acquired residence in a State, he may not directly import a firearm. If the firearms do not accompany him, either handcarried or in his baggage (*accompanied or unaccompanied*), he must engage the services of a federally licensed firearms dealer in his State of residence to import the sporting firearms (*excluding surplus military*) for him.
9. Under Arms Export Control Act regulations in 27 CFR 47.41(c), a permit is not required for the importation of:
  - a. U.S. Munitions Import List articles from Canada not subject to 27 CFR Part 178 and 179, except articles enumerated in Categories I, II, III, IV, VI(e), VIII(a), XVI, and XX; and nuclear weapons, strategic delivery systems, and all specifically designed components, parts, accessories, attachments, and associated equipment thereof. This leaves only non-GCA and NFA articles in Category VI(a) - (d) for Vessels of War, Category VII for Tanks and Military Vehicles, and Category XIV for Toxicological Agents and Equipment.
  - b. Minor components and parts of Category I(a) firearms, except barrels, cylinders, receivers (frames) or complete breech mechanisms, when the total value does not exceed \$100 wholesale in any single transaction. The \$100 wholesale value supersedes the previous dollar threshold of \$500 wholesale in any single transaction.
10. If a broker will be employed to facilitate importation, the name and address of that broker must be included in item 4. A broker means any person who acts as an agent for others in negotiating or arranging contracts, purchases, sales or transfers of defense articles or defense services in return for a fee, commission, or other consideration. NOTE: Arms Export Control Act regulations in 22 CFR Part 129 require, with certain exceptions, the registration and licensing of brokers. Questions about such registration and licensing should be directed to the Department of State, Office of Defense Trade Controls, (703) 875-6644.

**PREPARATION**

11. The applicant shall prepare this form in triplicate. Required signatures must be in ink on all copies. Other entries must be in ink or be typewritten.

*(INSTRUCTIONS CONTINUED ON REVERSE)*

12. The application should be submitted approximately 60 days prior to the intended importation. All copies shall be submitted to:

Director  
Bureau of Alcohol, Tobacco and Firearms  
Washington, D.C. 20226  
Attention: Firearms and Explosives Imports Branch

13. Any questions concerning the application should be referred to the Imports Branch at the above address or telephone (202) 927-8320.
14. If a licensee is applying to import an article for subsequent transfer to a known final recipient (e.g., an individual, commercial entity, or government agency), the licensee must complete items 1 through 15. The following identifying information on the final recipient must be shown in item 10: name, address, telephone and fax numbers, country of residence, citizenship, signature, and if a commercial entity or government agency, name and title of that organization's representative. A separate sheet of paper may be attached to the application if necessary.
15. Item 9, Certification of Origin: Importers must check both blocks in subsection A OR the block in subsection B. If item 9, is left blank, the form will be returned without action. The certificate of origin provides information which may affect the import status of defense articles and which is necessary to the Department of State in its review of certain applications coming within its purview under the import provisions of the Arms Export Control Act.

#### APPROVAL

16. The Director will approve the application or advise the applicant of the reason for the disapproval. In some cases it may be necessary to request additional information or to have the firearm or ammunition sent to ATF for examination to determine the import status.
17. The permit is valid for 12 months from the date of approval. The approved application will serve as the permit to import the article(s) described on the form.
18. After approval, the Director will retain two copies and forward the original to the applicant or his designated agent, along with copies of ATF F 6A, Release and Receipt of Imported Firearms, Ammunition and Implements of War.

#### RELEASE FROM CUSTOMS

19. No amendments or alterations may be made to an approved permit, except by the Director.
20. An approved ATF F 6 - Part I (5330.3A) which is unused, expired suspended or revoked shall be returned immediately to the Director, Bureau of ATF, Washington, D.C. 20226, Attention: Firearms and Explosives Imports Branch.
21. The ATF F 6A, with Section I completed, the approved permit, and any other necessary documents, (including, in the case of a nonimmigrant alien, documentation establishing the nonimmigrant falls within an exception to or has obtained a waiver from the prohibition on

*nonimmigrant aliens possessing or receiving firearms*) must be presented to the U.S. Customs Service officials handling the importation to effect release of the articles. For the commercial import (i.e., import for resale) of firearms, firearms parts and components, and ammunition, the importer also must present to Customs in order to effect release of the articles either a corresponding export license issued by the exporting country or a statement, under penalty of perjury, that the exporting country does not issue export licenses.

22. The Customs officer, after determining that the importation is in order, will execute the certificate of release on ATF F 6A.
23. The Customs officer will forward the ATF F 6A to the address shown on the form and return the permit and any additional copies of ATF F 6A, to the applicant.
24. A nonimmigrant alien bringing firearms or ammunition into the United States who is exempt from needing an approved ATF F 6 - Part I (5330.3A) pursuant to 178.115(d) still must provide Customs with documentation establishing the nonimmigrant falls within an exception to or has obtained a waiver from the prohibition on nonimmigrant aliens possessing and receiving firearms.

#### PROHIBITED PERSONS UNDER U.S. LAW

25. The importer of a firearm should be familiar with provisions of law governing who may lawfully possess a firearm in the United States. Generally, 18 U.S.C. 922 prohibits the shipment, transportation, receipt, or possession in or affecting interstate commerce of a firearm by one who has been convicted of a crime punishable by imprisonment for a term exceeding one year; by one who is a fugitive from justice; by one who is an unlawful user of, or addicted to, marijuana, or any depressant, stimulant, or narcotic drug, or any other controlled substance; by one who has been adjudicated mentally defective or has been committed to a mental institution; by one who has been discharged from the Armed Forces under dishonorable conditions; by one who has renounced his or her U.S. citizenship; by one who is an alien illegally in the United States or is a nonimmigrant alien; by one who is subject to certain restraining orders; or by one who has been convicted of a misdemeanor crime of domestic violence. Furthermore, section 922 prohibits the shipment, transportation, or receipt in or affecting interstate commerce of a firearm by one who is under indictment or information for a crime punishable by imprisonment for a term exceeding one year.

#### FORMS

26. Federal firearms licensees must retain this form as part of their ATF required records for at least the 20-year period prescribed by 27 CFR 178.129(c). Importers registered under the Arms Export Control Act who do not also hold a Federal firearms license must retain this form as part of their ATF required records for at least the 6-year period prescribed by 27 CFR 47.34(b).

Additional Forms are available from:

ATF  
Distribution Center  
P.O. Box 5950  
Springfield, VA 22150-5950

#### PRIVACY ACT INFORMATION

The following information is provided pursuant to Section 3 of the Privacy Act of 1974 (5 U.S.C. § 552(a)(e)(3)).

1. **AUTHORITY.** Disclosure of the information requested on ATF F 6 Part I (5330.3A) is mandatory pursuant to 18 U.S.C. 925 and Section 38 of the Arms Export Control Act of 1976 (22 U.S.C. 2778, 26 U.S.C. 5844) to obtain a permit to import firearms, ammunition, and implements of war.
2. **PURPOSE.** To determine if the article(s) qualifies for importation by the applicant.
3. **ROUTINE USES.** The information will be used by ATF to make determinations set forth in paragraph 2. In addition, information may be disclosed to other Federal, State, foreign and local law enforcement and regulatory agency personnel to verify information on the application and to aid in the performance of their duties with respect to the enforcement and regulation of firearms and/or ammunition where such disclosure is not prohibited by law. The information may further be disclosed to the Justice Department if it appears that the furnishing of false information may constitute a violation of Federal law. Finally, the information may be disclosed to members of the public in order to verify the information on the application when such disclosure is not prohibited by law.
4. **EFFECTS.** Failure to supply complete information will delay processing and may cause denial of the application.

**DEPARTMENT OF THE TREASURY**  
**BUREAU OF ALCOHOL, TOBACCO AND FIREARMS**  
**APPLICATION AND PERMIT FOR IMPORTATION OF FIREARMS,**  
**AMMUNITION AND IMPLEMENTS OF WAR**  
**NOT FOR USE BY MEMBERS OF THE UNITED STATES ARMED FORCES** *(Submit in triplicate)*

**FOR ATF USE ONLY**

PERMIT NO. \_\_\_\_\_

VALID FOR 12 MONTHS AFTER THE DATE OF APPROVAL (ITEM 18 BELOW)

**SECTION I - APPLICATION**

1. FEDERAL FIREARMS LICENSE <i>(If Any)</i> LICENSE NO. _____ EXPIRATION DATE _____		2. TELEPHONE NO. _____	3. COUNTRY OF EXPORTATION _____
4. NAME AND ADDRESS OF BROKER, if any <i>(Including ZIP Code)</i>  <input type="checkbox"/> Check here if permit is to be returned to broker.		5. APPLICANT'S NAME AND ADDRESS <i>(Including ZIP Code)</i>  <input type="checkbox"/> Check here if permit is to be returned to applicant.	
6. NAME AND ADDRESS OF FOREIGN SELLER, if any		7. NAME AND ADDRESS OF FOREIGN SHIPPER	

8. DESCRIPTION OF FIREARMS AND AMMUNITION <i>(For firearms, enter (SG) - Shotgun; (RI) - Rifle; (PI) - Pistol; (RE) - Revolver)</i>											
	NAME AND ADDRESS OF MANUFACTURER <i>a</i>	TYPE <i>(SG), (RI), (PI), (RE)</i> <i>b</i>	CALIBER GAUGE OR SIZE <i>c</i>	QUANTITY <i>(Each type)</i> <i>d</i>	UNIT COST <i>e</i>	US MIL CATEGORY <i>f</i>	MODEL (MFRS) DESIGN <i>g</i>	LENGTH OF BARREL <i>h</i>	OVERALL LENGTH <i>(Inches)</i> <i>i</i>	SERIAL NO. <i>j</i>	NEW (N) OR USED (U) <i>k</i>
FIREARMS											
IMPLEMENTS OF WAR											
AMMUNITION		<i>(Ball Wad-cutter, Shot, etc.)</i>					9. CERTIFICATION OF ORIGIN. The items sought for importation in block 8: a. <input type="checkbox"/> Do not contain U.S. manufactured parts or components; and <input type="checkbox"/> Do not contain foreign manufactured parts or components that were manufactured with U.S. technical data or assistance; or b. <input type="checkbox"/> Contain U.S. manufactured parts or components and/or foreign manufactured parts or components that were manufactured with U.S. technical data or assistance;				

10. SPECIFIC PURPOSE OF IMPORTATION *(Use additional sheets, if necessary)*

---

11. ARE YOU REGISTERED PURSUANT TO THE ARMS EXPORT CONTROL ACT OF 1976  YES  NO

12. IF "YES", GIVE REGISTRATION NO. AND EXPIRATION DATE

Under the penalties provided by law, I declare that I have examined this application, including the documents submitted in support of it, and, to the best of my knowledge and belief, it is true, correct, and complete.

13. SIGNATURE OF APPLICANT \_\_\_\_\_

14. TITLE \_\_\_\_\_

15. DATE \_\_\_\_\_

**SECTION II - FOR ATF USE ONLY** *(Please make no entries in this section)*

16. THE APPLICATION HAS BEEN EXAMINED AND THE IMPORTATION OF THE FIREARMS, AMMUNITION, AND IMPLEMENTS OF WAR DESCRIBED HEREIN IS:

<input type="checkbox"/> APPROVED	<input type="checkbox"/> WITHDRAWN BY APPLICANT WITHOUT ACTION
<input type="checkbox"/> PARTIALLY APPROVED FOR THE REASON INDICATED HERE OR ON ATTACHED LETTER	<input type="checkbox"/> RETURNED WITHOUT ACTION FOR ADDITIONAL INFORMATION
<input type="checkbox"/> DISAPPROVED FOR THE REASON INDICATED HERE OR ON ATTACHED LETTER	

17. SIGNATURE OF THE DIRECTOR, BUREAU OF ALCOHOL, TOBACCO AND FIREARMS \_\_\_\_\_

18. DATE \_\_\_\_\_

DEPARTMENT OF HOMELAND SECURITY  
U.S. Customs and Border Protection

**ENTRY SUMMARY**

DEPARTMENT OF HOMELAND SECURITY U.S. Customs and Border Protection <b>ENTRY SUMMARY</b>				1. Filer Code/Entry No.		2. Entry Type		3. Summary Date															
				4. Surety No.		5. Bond Type		6. Port Code		7. Entry Date													
8. Importing Carrier				9. Mode of Transport				10. Country of Origin				11. Import Date											
12. B/L or AWB No.				13. Manufacturer ID				14. Exporting Country				15. Export Date											
16. I.T. No.			17. I.T. Date			18. Missing Docs			19. Foreign Port of Lading			20. U.S. Port of Unlading											
21. Location of Goods/G.O. No.				22. Consignee No.				23. Importer No.				24. Reference No.											
25. Ultimate Consignee Name and Address								26. Importer of Record Name and Address															
City				State				Zip				City				State				Zip			
27.		28. Description of Merchandise										32.		33.			34.						
Line No.		29. A. HTSUS No. B. AD/CVD Case No.		30. A. Gross Weight B. Manifest Qty.			31. Net Quantity in HTSUS Units			A. Entered Value B. CHGS C. Relationship		A. HTSUS Rate B. AD/CVD Rate C. IRC Rate D. Visa No.			Duty and I.R. Tax Dollars          Cents								
Other Fee Summary for Block 39				35. Total Entered Value				<b>CBP USE ONLY</b>				<b>TOTALS</b>											
				\$				A. LIQ CODE		B. Ascertained Duty			37. Duty										
				Total Other Fees				REASON CODE		C. Ascertained Tax			38. Tax										
				\$						D. Ascertained Other			39. Other										
										E. Ascertained Total			40. Total										
36. DECLARATION OF IMPORTER OF RECORD (OWNER OR PURCHASER) OR AUTHORIZED AGENT																							
I declare that I am the <input type="checkbox"/> Importer of record and that the actual owner, purchaser, or consignee for CBP purposes is as shown above, <b>OR</b> <input type="checkbox"/> owner or purchaser or agent thereof. I further declare that the merchandise <input type="checkbox"/> was obtained pursuant to a purchase or agreement to purchase and that the prices set forth in the invoices are true, <b>OR</b> <input type="checkbox"/> was not obtained pursuant to a purchase or agreement to purchase and the statements in the invoices as to value or price are true to the best of my knowledge and belief. I also declare that the statements in the documents herein filed fully disclose to the best of my knowledge and belief the true prices, values, quantities, rebates, drawbacks, fees, commissions, and royalties and are true and correct, and that all goods or services provided to the seller of the merchandise either free or at reduced cost are fully disclosed. I will immediately furnish to the appropriate CBP officer any information showing a different statement of facts.																							
41. DECLARANT NAME				TITLE				SIGNATURE				DATE											
42. Broker/Filer Information (Name, address, phone number)								43. Broker/Importer File No.															
For Paperwork Reduction Act information click below. <b>CBP Form 7501 (04/05)</b>																							



**TIPPET RICHARDSON**  
TRUSTED WORLDWIDE SINCE 1927

**Tippet Richardson**

25 Metropolitan Road, Toronto  
Ontario M1R 2T5

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